



Appeal Form – Board Level

Board of Education of Frederick County
191 South East Street
Frederick, Maryland 21701

FCPS Form 105.1F
[Policy 105](#)
January 2023

Clear Form

An appellant may use this form to provide a factual and legal basis for the appeal. The form should be sent to the Board of Education, 191 South East Street, Frederick, MD 21701 within 30 days of the occurrence of the matter being appealed.

1. Appellant's name, address, and daytime phone number (to be provided for each appellant):

Name: _____

Address: _____

Phone: _____

2. The date of the Superintendent's (or designee's) decision: _____

3. Provide a concise statement of the issues and specific areas you are disagreeing with regarding the Superintendent's (or designee's) decision.

4. Provide a concise statement of facts to support your appeal.

5. State all laws, policies, regulations, etc. which you believe have been violated in this case and how.

6. Identify and attach all documents on which you will rely in presenting your appeal.

7. State the relief or remedy you want from the Board of Education in this appeal.

Appellant Signature

Date

See [Board Policy 105](#) for additional information on the appeal process.